

Holiday House Reception Contract

Holiday Shores of Durand, Inc
10915 Goodall Rd.
Durand, MI 48429
(989) 288-4444

Event Name: _____

Date of Event _____ Time of Event _____

Printed name of renter _____ Address _____

Phone# _____ E-Mail _____

Please initial by each statement to show that you have read and understood each statement.

- 1) The rental charge for the use of the Holiday House for receptions is \$2500.00 and is due in the following manner:
 - a) _____ A \$1000.00 non-refundable pre-payment is due at the time of the initial booking.
 - b) _____ A \$1000.00 non-refundable payment is due 6 months prior to your event. Due: _____
 - c) _____ The remaining balance for the Holiday House rental is due no later than 72 hours prior to your event. This contract allows for use of the facility from 3pm to 6pm the day prior to the event (unless other arrangements have been made) for decorating and 9am – 12 midnight the day of your event. Due: _____
- 2) _____ A Holiday House employee will be available from 3pm until 6pm the day prior to your event, and will be available 3 hrs. prior to and throughout your event. If extra time is required of the Holiday House employee you will be billed at a rate of \$25.00 per hour.
- 3) _____ **Set-up:** The Holiday House will be available at 3pm to 6pm the day prior to the event unless other arrangements have been made. The Holiday House has 16 – 5ft diameter round tables and 18 – 8ft long rectangle tables along with 256 chairs. Each table will seat 8 guests. Tables may be used for cake, gifts, appetizers, food, or guests. All tables and chairs are exclusively for inside use. If more or different tables or chairs are required it will be the renter’s responsibility. We do not provide linens, table coverings or other table decorations.
- 4) _____ **Decorations:** Decorating may commence at 3pm the day prior to the event. Affixing anything to the walls, floor, or ceiling is not permitted. Ceiling decorating can only be performed by a Holiday House employee prior to the event decorating at an additional fee of \$25.00 per hour. All decorations will be provided by the renter of the Holiday House.
- 5) _____ **Alcohol:** This facility abides by all Federal, State and Michigan Liquor Control Commission Laws. Alcohol must be purchased through the facilities provider, Meadows Beverages LLC. This is a separate fee not included in the Holiday House rental. No alcohol is permitted to be brought in or taken out of the Holiday House. Proper identification may be asked of any guest. Consumption of

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alcohol by any person under the age of 21 will be grounds for termination of your event. Excessive alcohol consumption by anyone will not be tolerated and will lead to their removal and/or termination of your event or alcohol distribution.

- 6) _____ **Conduct:** All events must be conducted in a professional manner. Any abusive or disruptive behavior, damage to the facility or equipment, will be grounds for immediate termination of the event. Holiday House is a non-smoking facility. Pets are **NOT** allowed in the Holiday House.
- 7) _____ **Adult supervision** is required for all children at all times during any event inside the facility and outside on the grounds.
- 8) _____ **Liabilities and Damages:** Holiday Shores of Durand, Inc. reserves the right to inspect and Monitor all private functions. Liability for any damage to the premises will be the responsibility of and charged to the renter. The renter is also responsible for the conduct of all who attend. Holiday Shores of Durand, Inc. is not liable for any loss, theft, or damages to property belonging to the event participants and/or liable for any physical injury or damages to persons or property sustained on Holiday Shores of Durand, Inc. property.
_____ **You are encouraged to retain your own liability Insurance for your event.**
- 9) _____ **Excused Non-Performance:** If Holiday Shores of Durand, Inc., is unable to perform its obligations under this agreement for reasons beyond its control, including, but not limited to, strikes, labor disputes, accidents, government requisitions, restrictions of travel, facility operations, commodities or supplies, acts of war or acts of nature, such non-performance is excused and Holiday Shores of Durand, Inc., may terminate this agreement without further liability of any nature, upon the return of the person's deposit. In no event shall Holiday Shores of Durand, Inc. be liable for consequential damages of any nature for any reason. In any event, Holiday Shores of Durand, Inc. shall not be liable beyond the amount paid for the use of the herein reserved.
- 10) _____ **Clean-up responsibility:** The building must be left in an orderly state. All garbage must be in proper containment in or near the trash receptacles. All Table coverings must be removed. All decorations need to be removed at the events conclusion.

I have read, understand and agree with the legal binding contents of these policies.

Signature of renter

Date

Please make checks payable to Holiday Shores of Durand, Inc. for the Holiday House rental and make checks payable to Meadows Beverages, LLC for all Beverages if required.